

UKRI Mental Health Platform

Collaboration & Innovation PPIE award application form

For Illustrative Purposes Only

The content in this document is provided as a sample for guidance and illustration. It does not reflect actual data, research outcomes, or project details and should not be interpreted as accurate or definitive.

This award application is only valid to apply to MHP Patient and Public Involvement and Engagement (PPIE) projects. Please consult the [MHP website](#), the [Collaboration & Innovation PPIE projects web page](#), and the [MHP Privacy Policy](#) before submitting your application.

Part I – PPIE Applicant details

We encourage the parties involved to co-lead the project instead of selecting only one lead, given the collaborative nature of these awards. However, it's not a compulsory requirement.

Lead PPIE Applicant:

Title	Ms
First Name	Jane
Last Name	Smith
Current role (if applicable)	PPIE member (DATAMIND)
Organisation name (if applicable)	N/A(independent)
Email contact	Click or tap here to enter text.
Tel. contact	Click or tap here to enter text.
Address	Click or tap here to enter text.

PPIE Co-Lead Applicant (if applicable):

Title	Dr
First Name	Marie
Last Name	Biscuit
Current role (if applicable)	Research Fellow, PPIE member Social Health
Organisation name (if applicable)	University of Manchester
Email contact	Click or tap here to enter text.
Tel. contact	Click or tap here to enter text.

Address	Click or tap here to enter text.
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Collaborators (if applicable):

Title	Mr
First Name	David
Last Name	Smith
Current role	Research Coordinator
Organisation name	Mind
Email contact	Click or tap here to enter text.
Tel. contact	Click or tap here to enter text.
Address	Click or tap here to enter text.

Part II– Project information

Project Title	Amplifying Voices: Co-creating Inclusive Data Practices for People with SMI
Start Date*	June 2026
End Date, Length (months)	December 2026, 6 months
Total Cost to Funder proposed	£15,000
Hubs involved	☐ Brain and Genomics ☐ Complex Emotions ☒ DATAMIND ☐ ImmunoMIND ☐ Metabolic Psychiatry ☒ Social Health
Please list all institutions involved in the project (if applicable)	Mind, University of Manchester
Please indicate if you are resubmitting an application. If yes, you will need to provide details of the changes in a 1 page document attached to your application.	☐ Yes ☒ No

*Note: Project start date must be within six (6) months of the decision being made or within one month of the subaward letter being signed.

Please indicate the Collaboration & Innovation PPIE theme your project fits into:

- ☐ Improving best practices – aiming to identify, co-develop, or promote effective approaches for involving people with lived experience of SMI in mental health research. This may include creating guidelines, training, or tools that ensure PPIE is inclusive, meaningful, and impactful across research and other service contexts.
- ☒ Accelerating and evaluating PPIE impact – aiming to measure or enhance the impact of PPIE in mental health research. Projects might focus on developing innovative methods for evaluating PPIE outcomes, scaling up

successful models, or identifying what works to make involvement more effective and sustainable over time.

□ Developing deeper understanding of people with severe mental illness (SMI) – aiming to amplify the voices, experiences, and needs of people living with SMI. This may include exploring barriers to involvement, cultural or social factors affecting participation, or generating new insights into what meaningful engagement looks like for diverse communities affected by SMI.

Please provide a [Plain language summary](#) containing:

- The project aims and outcomes
- How the Hubs are involved in the project
- How the project aligns with the MHP C&I PPIE theme selected

If successful, this summary will appear on our website (max 300 words).

This project brings together people with severe mental illness (SMI) and researchers to improve how mental health data is collected and used. We will run co-designed workshops to explore how people with SMI experience digital data collection, including barriers they face and what makes it easier or harder to participate. The aim is to co-create practical tools, such as checklists or guides, to support ethical and inclusive involvement in data-focused research.

DATAMIND and Social Health will help us understand how our findings could be used across other mental health studies. We will also share outcomes through community events and a plain-language report.

This project aligns with the “Accelerating and evaluating PPIE impact” theme by measuring how co-created tools influence both participation rates and participants' satisfaction. It also promotes sustainable involvement by ensuring people with lived experience help design data practices from the start.

Please describe how your project benefits people with SMI, and outline any measurable outcomes that could advance mental health research, healthcare, or social support (max 300 words):

People with SMI often feel excluded from digital data research due to concerns about privacy, consent, and access. By involving them directly, we aim to make these projects more transparent and supportive. Our main outcomes will be:

- A set of co-produced, easy-to-use tools to guide inclusive data collection.
- Feedback showing improved trust and satisfaction among participants with SMI.
- Increased engagement of people with SMI in digital research through DATAMIND.

This work can inform national guidance on ethical data use in mental health research, and improve health and social outcomes by encouraging more inclusive studies.

Please describe the project lead(s) and core team responsibilities and relevant lived experience to deliver the project (< 300 words):

Jane Smith (Lead PPIE) brings over 5 years of experience working in peer research roles and has contributed to national guidance on involvement in digital health. She will lead workshop design and delivery.

Dr. Marie Biscuit will oversee research ethics, data analysis, and ensure alignment with DATAMIND's and Social Health's goals. She has 10+ years of experience in mental health research and led multiple co-production projects.

David Smith (Mind) will advise on data practices and impact measurement and support collection of feedback from participants.

All team members have prior experience working together in co-designed research settings.

Diversity statement: Please describe how you have considered Equality, Diversity, and Inclusion (EDI) principles in your application (< 150 words)

For further guidance: [Embedding diversity in research design – MRC – UKRI](#)

We have ensured our recruitment reaches underrepresented groups, including people from minority ethnic backgrounds and those with lived experience of homelessness. Our workshops will be held in accessible venues, with travel reimbursement and digital access support. Our tools will be available in multiple formats and languages.

We will also include diverse voices in evaluation to ensure tools meet a range of needs and experiences.

What are the ethical issues (e.g., consent, privacy, risk) related to the proposed work? If you do not think that the proposed work raises any ethical issues, explain why (< 150 words)

① We want to know if your project raises any ethical issues. For example, will you collect personal information? Will PPIE members also take part as research participants? Could anyone be at risk during the project? Please explain how you will manage these issues, or explain why you think there are no ethical concerns.

Applicants must comply with all relevant regulatory, policy and ethical requirements. When applicable, we expect all applicants to obtain ethical approval for their projects, unless the work is already covered by an existent approval.

For further guidance: [Ethics and approvals – UKRI](#)

We will collect anonymous feedback from participants, but no sensitive personal data. Participation is voluntary, with clear consent procedures. Some workshop participants may also act as co-researchers, which we will manage with appropriate guidance and support.

There are minimal risks, but we will provide wellbeing support at events. We believe ethical concerns are low, but we will apply for ethical approval through the University of Manchester ethics board to ensure best practice.

Part III – Co-Funding or Contributions from Other Organisations

If applicable, list any co-funding, in-kind contributions, or institutional support your project will receive.

(*<300 words*)

Mind is contributing staff time in-kind (equivalent £2,000), and University of Manchester is providing free venue access for events (value £500). No external funding is requested.

Part IV – Diversity Questionnaire (Optional)

We are committed to finding ways to improve inclusion in severe mental illness research, to identifying and minimising barriers to progression for researchers with diverse characteristics and backgrounds, and to ensuring our work is representative of those we support. The Diversity Data we collect is important for us to monitor our progress against these commitments. Please read the [MHP Privacy Policy](#).

Providing Diversity Data is entirely optional. We will not use your Diversity Data during the application review process to make decisions about you.

We are collecting the following Diversity Data:

1. What is your age?

- ☐ Up to and including 24 years
- ☐ 25–34 years
- ☐ 35–44 years
- ☐ 45–54 years
- ☐ 55–64 years
- ☐ 65–74 years
- ☐ 75+ years
- ☐ Prefer not to say

2. Which of the following best describes your gender?

- ☐ Man
- ☐ Non-binary
- ☐ Woman
- ☐ Prefer to self-describe
- ☐ Prefer not to say

3. What is your ethnic group? Please select all the options that best describe your ethnicity or background E.g. you could select Black African and White British if this best reflects your identity.

Asian / Asian British

- ☐ Bangladeshi
- ☐ Chinese
- ☐ Indian
- ☐ Pakistani
- ☐ Any other Asian background, *please describe below*

Black / African / Caribbean / Black British

- ☐ African
- ☐ Caribbean
- ☐ Any other Black / African / Caribbean background, *please describe below*

White

- ☐ English / Welsh / Scottish / Northern Irish / British
- ☐ Gypsy or Irish Traveller
- ☐ Irish
- ☐ Roma
- ☐ Any other White background, *please describe below*

Any other ethnic group

- ☐ Arab
- ☐ Hispanic
- ☐ Latina/Latino/Latinx
- ☐ Any other ethnic group, *please describe below*
- ☐ Any other Mixed / Multiple ethnic background, *please describe below*

Click or tap here to enter text.

- ☐ Prefer not to say

4. Do you consider yourself to have a disability or long-term condition?
(such as dyslexia, diabetes, arthritis, a heart condition, or a mental health condition)

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

4a. Do you experience barriers or limitations in your day-to-day activities related to any health conditions (including mental health), physical, sensory or cognitive differences?

- ☐ Yes – substantial barriers or limitations
- ☐ Yes – some/small barriers or limitations
- ☐ No
- ☐ Prefer not to say

4b. If yes, you may describe in the box below what type of barriers or limitations you face. Please describe these in whatever way works for you, some examples are included below. Please do not include any identifying information.

For example, these might include:

- *Attitudinal barriers e.g. discriminatory attitudes; negative or incorrect assumptions*
- *Physical barriers e.g. no step free access to buildings; physical expectations of participating*
- *Travel or transportation barriers e.g. lack of accessible transport and accommodation*
- *Communications barriers e.g. lack of information in different accessible formats; lack of BSL interpretation*

Click or tap here to enter text.

6. Do you have any caring responsibilities?

- ☐ None
- ☐ Primary carer of a child or children (under 18)
- ☐ Joint primary carer of a child or children (under 18)
- ☐ Primary carer of a disabled child or children
- ☐ Primary carer or assistant for a disabled adult (18 years or over)
- ☐ Primary carer or assistant for an older person or people (65 and over)
- ☐ Secondary carer (another person carries out the main caring role)
- ☐ I have caring responsibilities but prefer not to specify what these are
- ☐ Prefer not to say

Part V – How did you find out about this opportunity?

We would like to understand how you heard about this opportunity to help improve our outreach efforts. Please select all that apply:

- ☐ University or academic department communication (e.g. email newsletter, website)
- ☐ UKRI website
- ☐ Social media (e.g., LinkedIn, Twitter/X, Instagram)
- ☐ Email newsletter or mailing list
- ☐ Another Organisation's website
- ☐ Colleague or word of mouth
- ☐ Conference, network or professional event
- ☐ Poster, flyer or physical advertisement
- ☐ Other (please specify): [Click or tap here to enter text.](#)

Part VI – Consent

In order to process your application, we need your consent to be contacted and to use and store the data you have provided. Your data will be stored securely, according to the [MHP Privacy policy](#), and you have the right to access your data and to withdraw your consent, at any time by emailing the MHP Coordinating Team at mhp@ed.ac.uk.

☒ I consent to be contacted by the MHP, and for them to process and store the data I've provided, according to the [MHP Privacy policy](#).

Part VII – Declaration of Conflicts of Interest

All reviewers are expected to declare any potential conflict of interests when they are invited to be part of the Committees. If a conflict of interest is identified during the review process, the reviewer must withdraw immediately from reviewing the application. However, we also ask applicants to identify during the application stage any potential conflicts of interest with Collaborators, Hub leads, PPIE other members of the platform.

- Reviewers will be excluded from reviewing an application if they have:
 - Direct involvement in the proposed project (e.g. co-supervisor, collaborator)
 - Close professional relationship (e.g. collaborator, supervisor, mentor or co-applicant with the main applicant in other projects)
 - Employment at the same institution as the applicant
 - Personal or financial interest in the outcomes of the application

Please declare any conflicts of interest relevant to the review of this application.

The Social Health Hub lead is the line manager of Dr. Marie Biscuit.

Part VIII – Appendices

All required documents listed in Part III should be merged as a single PDF file and submitted by email to mhp@ed.ac.uk.

Please include in appendix the following documents with your information:

	Documents (A4, Arial, font size 11)	Max length
☒	Letters of support From each of the Hub leads and collaborators involved. Letters must include information on the level of commitment and type of contribution provided from the Hubs or collaborators to the project. Letters of support from collaborators must include a statement that they have read and agreed to the MHP Privacy Policy and their data use.	1 page each
☒	Research Plan (including a timeline) Please outline your plan for managing the project. This should include how you will handle any risks, how you will collect and store data safely, and how you will make sure the data is accurate and secure. Also explain how your project supports the PPIE goals of the Hub you are working with. Include a timeline showing what activities will happen and when.	4 pages
☒	Budget plan Must include a breakdown of project costs. It must include only eligible costs. Expenditure cannot be extended beyond the length of the project. Please consult the MHP website for more information on eligible and ineligible costs. Please consult NIHR PPIE payments guidance to support your budget.	1 page
☐	(If applicable) Resubmission justification Please provide details of the changes made since your last application.	1 page

Please keep the total size of all documents under 25Mb.

What's next?

Once the document is completed and you confirm your consent, please save your application form with the title YYYY_MHP_PPIE CandI application_firstname_surname and submit it to mhp@ed.ac.uk with the subject line "MHP PPIE C&I application" and your name. Please submit all required documents listed in Part VIII merged as a single PDF file and submitted by email to mhp@ed.ac.uk.

The MHP Coordinating Team will process your application to confirm all information has been provided and will send you an email confirming receipt. Only complete applications will be checked for eligibility and forward for review. For information on estimated timelines, please consult the MHP C&I PPIE Review Process and Scoring criteria on the [Collaboration & Innovation PPIE projects web page](#).

The results of your application's review will be shared with you no later than six months after the submission date.

If your application is successful, you and the institutions involved will receive a subaward letter from the MHP, with terms and conditions. Successful applicants are expected to follow the [MHP values](#), [Code of Conduct](#) and [Data sharing](#) principles. The summaries of all funded projects will be uploaded to the MHP website.

All decisions are final and there is no right to appeal. Unsuccessful candidates will be allowed to re-apply one more time in one of the following rounds. Unsuccessful candidates must make substantial changes to their previous application and specify how they have addressed any comments from the review panel.