



For illustrative purposes only

MHP Partnership Fund – Final Reporting Template

Project/Activity Title:

Lead applicant:

Hub(s):

Partner Organisation(s):

Duration:

1. Summary of Activities (Max 300 words)

Briefly describe the activities delivered and their alignment with the original proposal.

2. Partnership Outcomes (Max 300 words)

What was achieved with the partner(s)? Did the collaboration meet expectations? Has the relationship continued or developed further? How did partners contribute (e.g. expertise, access, data, mentorship)?

3. Key Outputs

Tick and provide details where relevant:

- Meetings/workshops delivered
- Secondment completed
- Conference/event participation
- Joint proposal developed
- Follow-on funding application submitted
- Other (please specify):

4. Impact and Translational Potential (Max 150 words)

What progress has been made towards real-world impact? Any early indicators of translation (e.g. industry engagement, clinical pathways). How does this compare to the original intended impact?

5. Capacity Building/Leadership (Max 100 words)

Outline skills gained, networks developed and career impact.

6. Cross-Hub Collaboration (Max 100 words)

How did different Hubs contribute? What value did this bring?



7. Future Plans (Max 100 words)

Outline next steps, planned collaborations and future funding opportunities.

8. Financial Summary

Total awarded: £

Total spent: £

Any underspend: £

Explanation (if applicable):

9. Challenges and Lessons Learned (Optional)

What worked well and what could be improved? Were there any deviations from the original plan and why?

10. Communications and Visibility

Outputs shared (e.g. talks, posts, publications):

Willing to be featured as a case study? Yes No

Submission deadline: Report to be submitted to mhp@ed.ac.uk within 3 months of completion.